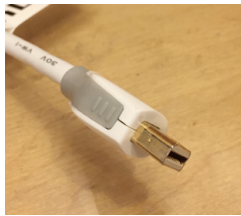# Vollum Institute: M1441 Auditorium A|V System Quick Setup Guide

1   Connect your laptop…

mDP
Mini DisplayPort connector found on most Macs and many newer PC's.
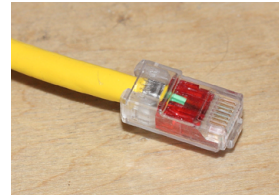

HDMI
Connector found on some PC's.

VGA
Standard 15-pin VGA connector.

If your laptop requires an adapter, you will need to bring that with you.

to the internet if needed

The yellow ethernet cable will allow you to access the internet and OHSU intranet.
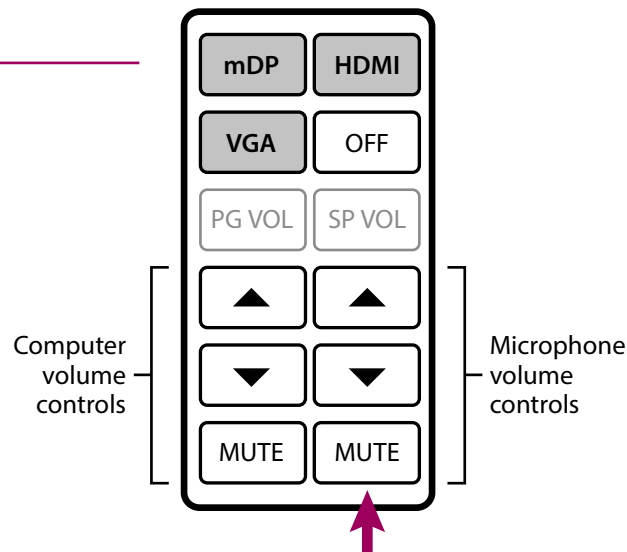
with audio

This 1/8" headphone-type cord will plug into most computers and provides sound capabilities when connecting with VGA.

2   Turn on the projector

Open the left-hand door of the cabinet and press the button with the same label as the cable you used.

The projector will shut itself off automatically after 15 minutes of non-use.

Please do NOT push other buttons or adjust anything else in the cabinet.

Computer volume controls

Microphone volume controls

3   Are you being recorded?

Use the wireless microphone

To turn the mic on/off, press and HOLD the power button for a few seconds.

To mute/unmute, press the power button once.

Volume is controlled by the "SP VOL" arrows inside the cabinet and should be left on **MUTE**.

Please test the mic before using it. Occasionally it is left on and the batteries go dead. Extra rechargeable AA batteries can be found in the charger unit in the baseboard power strip.

Please wear the wireless microphone so others within the OHSU research community can benefit.

The wireless mic signal is NOT amplified — you will not hear yourself.