

Online Payment Instructions

Login to Student Self Service:
<https://www.ohsu.edu/education/student-self-service>

Student Services

Hello [Redacted]

Welcome to the OHSU Student Information System (SIS)

OHSU is transitioning to a new version of this system. Some items below use an older version of the user interface.

Current students with an OHSU Network Account (logging in with @ohsu.edu email)

- Registration & Degree Requirements
 - Registration Home
 - Degree Audit
 - Apply to Graduate
 - View Graduation Application
 - Textbook Listing
- Academic Records
 - View Grades
 - View Unofficial Transcript
 - Order Official Transcripts
- Student Accounts Receivable**
 - Account Information and Pay Now**
 - Account Detail for Term
 - Statement and Payment History
 - Direct Deposit
 - Tax Notification (1098-T)
 - SSB9 Tax Notification (1098-T)
- Financial Aid
 - Financial Aid
 - Financial Aid Website
- Personal Information and Other
 - Student Profile
 - Update Personal Information
 - OHSU Alert Texts
 - Change Legal Name or SSN
 - OHSU Preferences
 - Student Health Insurance Waivers

Alumni, Former, and Future Students without network credentials (logging in with UID and PIN)

- Registration & Degree Requirements
 - Registration Home
 - Textbook Listing
- Academic Records
 - View Unofficial Transcript
 - Order Official Transcripts
- Account Information and Pay Now
 - Account Detail for Term
 - Statement and Payment History
 - Direct Deposit
 - Tax Notification (1098-T)
 - SSB9 Tax Notification (1098-T)
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- Personal Information and Other
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From the from "Student Account Receivable" options select "Account Information and Pay Now".

Select the "Pay Now" button.

After you select "Pay Now" a popup window will appear that will open Touchnet (our payment processor). If your browser has a popup blocker you will need to accept the popup.

Important note for Safari users: the popup blocker appears as a small note showing in the address bar. If the popup is blocked and the note does not appear, we recommend trying in another browser such as Chrome.

Account Information

Account Trans... Deposits

Charges and payments on your account are listed below, beginning with the most recent. Anticipated credits including pending financial aid are NOT included in this listing.

Current Amount Due as of 04/07/2020 [?] \$1,603.64

Account Balance [?] \$1,603.64

Show/Hide Column search

Date Recorded	Description	Term	Charge	Payment
12/04/2019	Dental Insurance	Winter 2020	\$117.79	
12/04/2019	Major Medical	Winter 2020	\$1,485.85	
Total			\$1,603.64	\$0.00

Current Amount Due as of 04/07/2020 [?] \$1,603.64

Account Balance [?] \$1,603.64

Online Payment Instructions

Select the Term to pay. Only one Term can be selected at a time.

To change the amount of the payment select the "Net term balance" box and enter your payment amount.

Note: You may only select either the current or previous term for payment. If you need to pay a balance from an older term select the current term and enter the amount in the "Net term balance" box.

Once you have selected the term and the amount in the "Net term balance" box is correct select "Pay Now".

Enter your "Card account number".

Select "Continue".

The screenshot shows a 'Payment' window with a close button (X) in the top right. Below the title is an information icon and a message: "Only one term may be selected at a time. Select the checkbox for the term to make a payment. Upon selection, 'Net term balance' amount can be edited. A new payment window will open. After making payment and printing the confirmation screen, close that window and refresh this page to see updated account information." Below this is a table with columns 'Terms' and 'Net term balance'. The 'Spring 2020' term is selected with a radio button, and its 'Net term balance' is 5,000.00. Other terms include Winter 2020 (\$0.00), Fall 2019 (\$317.97), Summer 2019 (\$105.99), Spring 2019 (\$277.98), Winter 2019 (\$326.94), Fall 2018 (\$4,143.93), and Summer 2018 (\$0.00). Below the table, it says 'Amount payable:\$5,000.00' and a red 'Pay Now' button.

Terms	Net term balance
<input checked="" type="radio"/> Spring 2020	5,000.00
<input type="radio"/> Winter 2020	\$0.00
<input type="radio"/> Fall 2019	\$317.97
<input type="radio"/> Summer 2019	\$105.99
<input type="radio"/> Spring 2019	\$277.98
<input type="radio"/> Winter 2019	\$326.94
<input type="radio"/> Fall 2018	\$4,143.93
<input type="radio"/> Summer 2018	\$0.00

Amount payable:\$5,000.00

Pay Now

The screenshot shows the 'Payment Information' step of the payment process. It features a progress bar with four steps: 'Amount and Method', 'Payment Information' (current), 'Submit Payment', and 'Payment Receipt'. Below the progress bar, there is a summary section: 'Description: Registration Fees', 'Payment amount: \$5,000.00', and 'Payment method: Credit or Debit Card'. To the right, under 'Account Information', there is a field for '*Card account number:' with a red asterisk indicating it is required. Below this field are 'Continue' and 'Cancel' buttons. At the bottom, there is a note: 'Credit or Debit Card - We accept the following credit and debit cards.' followed by logos for VISA and Mastercard.

Amount and Method → **Payment Information** → Submit Payment → Payment Receipt

Description: Registration Fees
Payment amount: \$5,000.00
Payment method: Credit or Debit Card

Account Information
*Indicates required fields
*Card account number:

Continue **Cancel**

Credit or Debit Card - We accept the following credit and debit cards.
VISA Mastercard

Online Payment Instructions

OREGON HEALTH & SCIENCE UNIVERSITY

Ask for Help

Amount and Method → **Payment Information** → Submit Payment → Payment Receipt

Description: Registration Fees
Payment amount: \$5,000.00
Payment method: Credit or Debit Card

Credit or Debit Card - We accept the following credit and debit cards.

VISA MasterCard

Account Information
*Indicates required fields
*Card account number: xxxxxxxxxxxx1111
*Name on card:
*Card expiration date: 04 2021

Cardholder Billing information
 My billing address is international
*Billing address:
Billing address line two:
*City:
*State/Province: Select a State/Province
*Postal code:
*Country: Select a Country
*Email: (Receipt will be sent to this address)

Continue Cancel

Enter your "Account Information".

Select "Continue".

OREGON HEALTH & SCIENCE UNIVERSITY

Ask for Help

Amount and Method → Payment Information → **Submit Payment** → Payment Receipt

Submit Payment
Please review the transaction details, then submit your payment.

Description:	Registration Fees
Payment amount:	\$100.00
Payment type:	Credit Card
Card account number:	xxxxxxxxxxxx1111
Name on card:	Betty Whits
Card expiration date:	0421
Credit card type:	Visa
Billing address:	3181 SW Sam Jackson Park Road
City:	Portland
State/Province:	OR
Postal code:	97201
Country:	UNITED STATES
Email:	Betty@White.com

Submit Payment Change Cancel

Review the transaction details.

Select "Submit Payment".

Close the "Payment Confirmation" window.

Online Payment Instructions

The screenshot displays the Oregon Health & Science University (OHSU) online payment interface. At the top, the OHSU logo and name are visible. A progress bar shows four steps: 'Amount and Method', 'Payment Information', 'Submit Payment', and 'Payment Receipt', with the final step highlighted in green. Below the progress bar, a green notification box states: 'Your payment in the amount of \$100.00 was successful. A confirmation email was sent to Betty@White.com. Please print this page for your records, then click Continue to complete your task in progress.' The main content area contains payment details:

Confirmation number:	20200407000002
Payment date:	Tuesday, April 7, 2020 12:20:10 PM CDT
Description:	Registration Fees
Amount paid:	\$100.00
Paid to:	Oregon Health & Science University 3181 S.W. Sam Jackson Park Rd. Portland Or, 97239-3098 503-494-5710 http://www.ohsu.edu/xd/education
Account number:	xxxxxxxxxxxx1111
Name on card:	Betty White
Credit card type:	Visa
Transaction type:	Purchase
Card not present for this transaction.	

At the bottom of the receipt area, there are two buttons: 'Print' and 'Continue'. A purple arrow points from the 'Print' button to the text 'Print a copy of your Payment Receipt by selecting "Print".'. Another purple arrow points from the 'Continue' button to the text 'Select "Continue".'. Below this, a screenshot of a web browser shows the 'Payment Confirmation' tab selected. A purple arrow points from the 'Payment Confirmation' tab to the text 'Close the "Payment Confirmation" tab to return to the "Account Information" page.'. The browser window shows the 'Payment Confirmation' page with a light blue message box that says 'Thank you for your payment.'.

Print a copy of your Payment Receipt by selecting "Print".

Select "Continue".

Close the "Payment Confirmation" tab to return to the "Account Information" page.