

OHSU Action Item Processing

Open up a web browser and navigate to <https://www.ohsu.edu/education/student-self-service>

Click on the orange button labeled "OHSU Student Information System."



Education

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Student Self-Service

Current students with an ohsu.edu email address can log in to self-service to register for classes, update their contact information, and view their course schedules, grades, degree audit, financial aid, billing statements, and tax documents. Note: current students need to log in with their network ID username (not their UID) in order to access certain menu options, including the degree audit.

Future students and alumni without an ohsu.edu email address can log in to student self-service using their University ID number (UID) and password to view and order their transcripts or download tax documents.

[OHSU Student Information System](#)

If you need help resetting your password or PIN, please call the ITG Service Desk at [503-494-2222](tel:503-494-2222).

[How to Register for Classes](#)



[New students](#)



Contact the Office of the Registrar

Hours: Monday - Friday, 7:30 a.m. - 4 p.m.

Phone: [503-494-7800](tel:503-494-7800) or [800-775-5460](tel:800-775-5460)

Fax: [503-494-4629](tel:503-494-4629)

[Email the Office of the Registrar](#)

[Registrar Staff](#)

In-person visits by appointment only

Mailing Address: [Mackenzie Hall](#)

Mail Code L-109

3181 S.W. Sam Jackson Park Rd.
Portland, OR 97239-3098

Student Services



Hello [Redacted]

Welcome to Student Self-Service

Note: current students need to log in with their network ID username (not UID) in order to access certain menu options, including the degree audit.



Registration

- [View Holds](#)
- [Add/Drop Classes](#)
- [Browse Classes](#)
- [Textbook Listing](#)



Degree Requirements

- [View My Degree Audit](#) (Current Students Only)
- [Apply to Graduate](#)
- [View Graduation Application](#)



Academic Records

- [View Grades](#) (Most Recent Term Only)
- [View Unofficial Transcript](#) (All Terms)
- [Order Official Transcripts](#)



Student Accounts Receivable

- [Account Information and Pay Now](#)
- [Account Detail for Term](#)
- [Statement and Payment History](#)
- [Direct Deposit](#)
- [Tax Notification \(1098-T\)](#)
- [Student Health Insurance Waivers](#)



Financial Aid

- [Financial Aid Self-Service](#)
- [Financial Aid Website](#)



Personal Information & User Account

- [Student Profile](#)
- [Update Personal Information](#)
- [Change My Name](#)
- [Sign Up for OHSU Alert Texts](#)
- [Complete Outstanding Action Items](#)
- [Change OHSU Network Account Password](#) (on OHSU network only)
- [Change Student ID Number Password](#)

You need to provide additional information or complete a task.

[View Action Item\(s\)](#) [Dismiss](#)

Window appears when action items exist; can also be accessed by clicking "Complete Outstanding Action Items"

Action Item Processing

Welcome

You have the following items that require your attention.

Media Release

0/1

OHSU Alert Text

0/1

Post-Graduation Plans

0/1

Student Financial
Responsibility Agreement



0/7



Return

Users are directed to the main "Action Item Processing" page. Both completed and incomplete action items appear on the left side of the page.

Indicates that this item will prevent class registration if not completed.

Counter indicates how many items have been completed.

Select an item to expand it, and then click on the bold/underlined title. Directions appear on the right side of the page.

 **Home**  

Action Item Processing
Action Item Processing

Welcome
You have the following items that require your attention. [Return](#)

Media Release 0/1
OHSU Alert Text 0/1
Post-Graduation Plans 1
Instructions

Post-Graduation Success End Date: 03/31/2023 [Pending](#)

Response saved on: 07/08/2022
Current Response: I have secured a position (including, but not limited to, post-doctoral fellowships) and will begin employment.

Provide information on post-graduation plans.

Student Financial Responsibility Agreement 1/7

Post-Graduation Success

OHSU's educational programs are accredited by the Northwest Commission on Colleges and Universities (NWCCU). NWCCU accreditation standards require OHSU to obtain data on the post-graduation success of students who have been awarded a degree or certificate from OHSU. Please select the one response that best describes the next step for you upon being awarded your degree or certificate from OHSU:

- I am currently employed, and will continue working for that organization or in that capacity.
- I have secured a position (including, but not limited to, post-doctoral fellowships) and will begin employment.
- I am looking for employment, but have not yet secured a position.
- I will start a residency program (including, but not limited to, medical, dental, pharmacy, nurse, medical physics, etc.).
- I will continue my education and plan to enroll in another academic program within a year of graduating.
- I am not planning to look for work or continue my education within a year of graduating.

[Save](#)

Action Item Processing

Action Item Processing

Welcome

You have the following items that require your attention.

[Return](#)

- Media Release 0/1
- OHSU Alert Text 0/1
- Post-Graduation Plans 0/1
[Instructions](#)
- Post-Graduation Success** Completed
End Date: 03/31/2023
Response saved on: 09/30/2022
Current Response: I have secured a position (including, but not limited to, post-doctoral fellowships) and will begin employment.
- Student Financial Responsibility Agreement 2/7

Post-Graduation Success

OHSU's educational programs are accredited by the Northwest Commission on Colleges and Universities (NWCCU). NWCCU accreditation standards require OHSU to obtain data on the post-graduation success of students who have been awarded a degree or certificate from OHSU. Please select the one response that best describes the next step for you upon being awarded your degree or certificate from OHSU:

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- I am looking for employment, but have not yet secured a position.
- I will start a residency program (including, but not limited to, medical, dental, pharmacy, nurse, medical physics, etc.).
- I will continue my education and plan to enroll in another academic program within a year of graduating.
- I am not planning to look for work or continue my education within a year of graduating.

[Save](#)

Press Save to record your response.

Home

Action Item Processing

Action Item Processing

Welcome

You have the following items that require your attention.

[Return](#)

Action Item 1 of 1

[Instructions](#)

[Media Release](#) End Date: 05/30/2020 **Completed**

Response saved on: 05/20/2020
Current Response: Accept

Establish if OHSU can use your likeness in marketing and media

Confidentiality Agreement 1/1

Opt-in to OHSU Emergency Texts 1/1

Last 4 digits of SSN needed 1/1

Student Financial Responsibility Agreement 7/7

Action Item

Click/tap the Group (for example: "Action Item") to expand the required items in each group.

To complete required action items, select each item from the menu, take whatever action is required, and make sure to submit using the Save button (**Save**) at the bottom of the item.

Complete all required items. The counter to the right of each group indicates how many items are outstanding (for example: 2/3 indicates that you have completed 2 of the 3 outstanding requirements). Make sure to scroll down as some groups may be off screen.

Action items with the Halt icon (⊘) will block other processes within the Student Information System (for example: registering for classes) until they are completed. Once you have completed all outstanding halting action items, the block will be removed (although the Halt icon will remain) and you will be able to complete the blocked processes.

All items should show as complete.