Process for Research Access to the Epic Databases (Clarity and Caboodle)

# Main Resources

* [Database Request Form](https://app.smartsheet.com/b/form/20ff9362fc1041ceabc5ee94552062ab)
* For Questions, please contact: [researchdata@ohsu.edu](mailto:researchdata@ohsu.edu)

# Requirements

* Requestors must have a valid, research purpose for accessing data. There should also be a scientific need for accessing the data via the Epic databases that cannot be served by other tools or resources. This could include a need for: specific database tables, integration into real time workflows, or advanced analytic processing. *If you need clarification, please contact the Research Data Concierge at* [*researchdata@ohsu.edu*](mailto:researchdata@ohsu.edu)*.*
* Requestors must be accredited/certified in the Clarity Data Model Train Track. More information can be found on the [internal Research Data site](https://ohsuitg.sharepoint.com/sites/CT.Research-Data2/SitePages/Epic-Data.aspx#clarity%2C-caboodle-back-end-database-access-and-use), or by contacting [researchdata@ohsu.edu](mailto:researchdata@ohsu.edu).

# Process

* Once the Database Request Form is submitted, the Chief Research Information Officer will review the form.
* Upon review, a CARS request will be submitted for the requestor. This will require manager approval for the requestor.
* The requestor will then be notified when access has been granted.
* Helpful information for those with access can be found on the [internal Research Data site](https://ohsuitg.sharepoint.com/sites/CT.Research-Data2/SitePages/Epic-Data.aspx#clarity%2C-caboodle-back-end-database-access-and-use) or by contacting [researchdata@ohsu.edu](mailto:researchdata@ohsu.edu).
* It should be noted that in both Clarity and Caboodle, users will have access to ALL service areas. Care should be taken to exclude all partner site data for research. Users interested in partner site data for research can see the below site:
  + [Research Affiliate Site](https://o2.ohsu.edu/research-affiliate-sites/)