



1 Lease Proforma reflects anticipated revenue and expenses, including salary and benefits, services and supplies, overhead, and lease costs (rent, tenant improvements, equipment, moving expenses, etc.)

2 Capital lease requests are due December 15. Operating lease requests may be considered throughout the year.

3 Capital leases are those ≥ one year, ≥ \$100,000 and does not have a right to terminate.

4 Operating leases are those ≤ one year and ≤ \$100,000.

5 Heath System Operations Council (HSOC) - Project leadership

6 E.g. Licensed, Professional Billing, Independent Diagnostic Testing Facility (IDTF), etc.

7 Health System Strategic Project Committee (HSSPC) - Project implementation

8 E.g. Waste management, pharmacy, sterile processing, receiving, etc.

9 If Licensed site, contracts should be registered in OHSU DNV Smartsheet Database